

SCHOOLS AND SETTINGS - Reset and Recovery
Risk Assessment



Introduction:

The following Risk Assessment document is designed to allow you to review and track your individual readiness to reopen your setting in line with COVID-19 requirements

It is split into the following sections (one per tab):

- | | |
|--|--|
| <ul style="list-style-type: none">• Social distancing practicalities• Quality of education• Safeguarding• Pupils with SEND (including medical needs)• Emotional and behaviour considerations• Hygiene and cleanliness/health and safety• Possible COVID-19 cases | <ul style="list-style-type: none">• Transition• Finance• Building work and logistics• Recruitment and staffing• Miscellaneous• Additional (left blank for you to fill in) |
|--|--|

Within each section some initial risks and some possible actions that could be taken to control or mitigate the risks have been pre-populated for you. However these are only **initial suggestions** and it is vital that you **tailor** this risk assessment by **amending / adding to these** as required to ensure you have captured all relevant risk information specific to your setting.



OVERALL RISK CATEGORISATION

Likelihood / Prevalence

SCHOOLS AND SETTINGS - Reset and Recovery

Risk Assessment


1 - Social Distancing Practicalities
Note it is considered to be more challenging to ensure EY children comply with guidance in this section

NOTES

- All pre-populated risks / solutions are suggestions only. Please amend / add to for your setting
- All identified risks must have Current and Future risk scores completed
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- Do not add rows as the formulas will not be included
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- The Overall Risk analysis provides a count of all overall risk levels currently and following mitigating actions
- The Risk breakdown analysis provides a count of all individual risk likelihood / severity scores currently and following mitigating actions

RISK OVERALL

CURRENT:

LOW (1 - 4)	MEDIUM (5 - 12)	HIGH (13-25)	OVERALL
1	4	15	14.95
			HIGH

FUTURE:

LOW (1 - 4)	MEDIUM (5 - 12)	HIGH (13-25)	OVERALL
9	11	0	5.30
			MEDIUM

RISK BREAKDOWN

CURRENT:

	1 - Very low	2 - Low	3 - Medium	4 - High	5 - Very high
Likelihood	0	2	2	11	5
Severity	0	1	6	11	2

FUTURE:

	1 - Very low	2 - Low	3 - Medium	4 - High	5 - Very high
Likelihood	6	9	4	1	0
Severity	3	4	12	1	0

currently and following mitigating actions						Formulas Don't delete				Formulas Don't delete					
Description of the risk / Hazard / Challenge	Who is at risk of harm	How would these groups be harmed?	What EXISTING controls or mitigations are in place today?	Considering existing controls / mitigations, please assess CURRENT Risk Level (1 - 5)		OVERALL CURRENT RISK level 1 - 25 (fills automatically)	What FURTHER actions will you take to control / mitigate the risk?	Following completion of further actions, please estimate EXPECTED risk level (1 - 5)		OVERALL FUTURE RISK level 1 - 25 (fills automatically)	Assigned person to complete further actions	Planned / Actual Completion date	RAG Status of Further Actions	Comments / Notes	Links to relevant guidance / documents / sources of support
				Likelihood / prevalence of risk occurring	Severity of Risk if it occurs			Likelihood / prevalence of risk occurring	Severity of Risk if it occurs						
Social distancing is more difficult on public transport	n/a						• Liaise with bus and train companies if appropriate. • Liaise with LA school transport to ensure their advice is followed and they are compliant with social distancing guidance (walk or use car if this is an option)								
Beginning of school day	Children, Parents, Staff	Risk of infection	Children in school are used to lining up by cones in readiness to come into school	4 - High	3 - Medium	MEDIUM	• Pupils to come straight into school through a range of pre-determined entrances - letter to parents/info to staff by 17.7.20 & reminder 25.2.21 • Staff on duty to control this - staff members out to receive children from parents at the school gate • One way system for Rec parents • Staggered start and end times in phases to avoid crowding at gates	2 - Low	3 - Medium	MEDIUM	AHS	01-Jun	Green		
Parents congregating at the gate	Parents	Risk of infection	None	2 - Low	3 - Medium	MEDIUM	• Stress with parents the government's message about social distancing • Set out clear expectations for drop off / pick up and stipulate that parents must wear face coverings when dropping/collecting the children at the gate and if they need to come on site. Staff to wear face coverings when close to parents. eg. start and end of the day and moving around school. • Leaflet for parents, advice and guidance on website making parents aware of the rationale for this. BDMAT boards attached to the gates with clear message. Sept 20 and March 21.	1 - Very low	3 - Medium	LOW	AHS/Admin	01-Jun			
Cloakroom facilities	Children	Risk of infection	Children put coats on back of chairs	5 - Very high	3 - Medium	HIGH	Y1-6 put any coats at work station/back of chair. No personal belongings in school apart from lunch and water bottle. Children come into school in winter PE kit on PE days to avoid changing.	2 - Low	3 - Medium	MEDIUM	Teaching staff	01-Jun			
Collective Worship	Children, staff, parents	Risk of infection	None	4 - High	4 - High	HIGH	Collective Worship to take place each day in classrooms - timetable for each week organised for with clear links to core Christian values and Jigsaw themes	1 - Very low	4 - High	LOW	AHS	01-Jun			
Social distancing in classrooms	Children and staff	Risk of infection	None	4 - High	4 - High	HIGH	Maintain bubbles - staff and pupils stay together as much as possible and adhere to DFE advice re seating arrangements, social distancing. All teachers and other staff can operate across different classes and year groups in order to facilitate the delivery of the school curriculum and interventions. Where staff need to move between classes and year groups, they should try and keep their distance from pupils and other staff as much as they can, ideally 2 metres from other adults. Teachers in primary schools can still work across groups if that is needed to enable a full educational offer. Where T/TAs need to work across bubbles this will be kept to a minimum. Adults moving between groups to maintain rigorous hand washing. Where possible children will be sat facing forward and sitting side by side. Schools should make small adaptations to the classroom to support distancing where possible.	2 - Low	2 - Low	LOW	Teaching staff	30.5			
Lining-up	Children and staff	Risk of infection	Children who have been in school are used to lining up	3 - Medium	3 - Medium	MEDIUM	• Educate pupils about social distancing when lining-up • Limit the need for lining-up. Keep bubbles separate -information sent home before end of summer term,resent September 20 and again March 21.	2 - Low	2 - Low	LOW	ALL	01-Jun			
Keeping pupils separate at lunchtime	Children and staff	Risk of infection	None	4 - High	4 - High	HIGH	• Staggered lunchtimes/rotas • KS2 bubbles to eat sandwiches /lunches in the classroom to cut down on movement and timings.From March 21, inside individual classes,outside Y3&4 together and Y5&6 together. • R and KS1 who have school dinners in the dining hall to observe queuing rules and seating organised to ensure good spacing between children. MDS assigned to each bubble (instructions provided September 20, Jan 21 and March 21)	2 - Low	3 - Medium	MEDIUM	AHS	01-Jun			
Social distancing at breaktimes	Children and staff	Risk of infection	None	4 - High	5 - Very high	HIGH	• Staggered breaks for different bubbles • Provide activities to ensure social distancing (eg Track)	3 - Medium	3 - Medium	MEDIUM	AHS	01-Jun			
Social distancing - toilets	children	Risk of infection	None	4 - High	4 - High	HIGH	• Staff limit the number of pupils (no more than two at a time) . It is not necessary for bubbles to have different toilets.	2 - Low	3 - Medium	MEDIUM	ALL	01-Jun			
Staff safety - social distancing	Staff	Risk of infection	None	4 - High	4 - High	HIGH	Close the staffroom areas for gathering - only access to make drink /use microwave • Wherever possible all meetings should be virtual - large space used for any conversations of staff from differing bubbles • Friday briefing via email & other regular briefings via e mail . Signing in list is positioned outside the office to reduce any congestion in the office. From 4.1.21 staff to wear face coverings when not in their own classroom (moving around the school and all contact with parents). No gathering of staff in school office. DHT and HT offices- face coverings to be worn if more than one person in the space. No gathering in school office without all parties wearing face covering and window ajar (from 4.1.21)	2 - Low	2 - Low	LOW	All	01-Jun			

[illegible]

2 - Quality of Education

NOTES

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CURRENT:

LOW (1 - 4)	MEDIUM (5 - 12)	HIGH (13-25)	OVERALL
0	6	8	14.79
			HIGH

FUTURE:

LOW (1 - 4)	MEDIUM (5 - 12)	HIGH (13-25)	OVERALL
1	11	1	10.54
			MEDIUM

RISK BREAKDOWN

CURRENT:

1 - Very low	2 - Low	3 - Medium	4 - High	5 - Very high
0	0	4	8	2
0	0	4	9	1

FUTURE:

1 - Very low	2 - Low	3 - Medium	4 - High	5 - Very high
0	1	8	4	0
0	1	8	4	0

Formulas
Don't delete

Description of the risk / Hazard / Challenge	Who is at risk of harm	How would these groups be harmed?	What <u>EXISTING</u> controls or mitigations are in place today?	Considering existing controls / mitigations, please assess <u>CURRENT</u> Risk Level (1 - 5) Likelihood / prevalence of risk occurring	Severity of Risk if it occurs	OVERALL CURRENT RISK level 1 - 25 (fills automatically)	What <u>FURTHER</u> actions will you take to control / mitigate the risk?	Following completion of further actions, please estimate <u>EXPECTED</u> risk level (1 - 5) Likelihood / prevalence of risk occurring	Severity of Risk if it occurs	OVERALL FUTURE RISK level 1 - 25 (fills automatically)	Assigned person to complete further actions	Planned / Actual Completion date	RAG Status of Further Actions	Comments / Notes	Links to relevant guidance / documents / sources of support
How do we compensate for the gaps in pupils' knowledge and skills that will have developed following their extended absence from school?	Children	Impact of pupil progress	Current porcedures	5 - Very high	5 - Very high	HIGH	• Identify key component knowledge and skills within individual year groups and subjects areas (ie the non-negotiables) • Prioritise these when pupils return to school - recovery curriculum in place for AUT 1 (shared with staff by 1/9) and restarted March 21 • Baseline pupils on re-entry WK3 (NFER tests), so as not to further delay teaching and learning . Baseline again W/C 15.3.21 to identify where intervention most needed. • Take into account the online learning that pupils may have engaged in during the school closure (in some families there may have been a high level of engagement and this should be taken into account) • Use pupil premium funding to provide disadvantaged pupils with more intensive/catch up support where possible with minimising number of adults in contact with each bubble • Target those pupils with greatest need of additional support with intervention known to provide greatest impact- using Catch up funding	4 - High	4 - High	HIGH	All teaching staff	01-Sep			
Covering the full range of subjects- staff moving between classes	Children and staff	Impact on pupil progress	None	4 - High	4 - High	HIGH	Supply teachers, peripatetic teachers and/or other staff can move between schools. They should ensure they minimise contact and maintain as much distance as possible from other staff. Specialists, therapists, clinicians and other support staff for pupils with SEND should provide interventions as usual. Staff who visit more than one setting should ensure they are familiar with and abide by the social distancing and hygiene requirements in each individual setting. Schools should make their requirements available. Visitors working with children will need to leave details of contacts for test and trace purposes.	3 - Medium	4 - High	MEDIUM	Teaching staff	18-Sep			
Preparation for the changes in SRE that take effect from Sept20	Children		SLT training in Jigsaw	4 - High	3 - Medium	MEDIUM	Relationships and health education (RHE) for primary aged pupil schools becomes compulsory from September 2020, and schools are expected to start teaching by at least the start of the summer term 2021. School to implement the Jigsaw scheme - CPD in place via BDMAT July 20. Staff to teach the first block of this in WK1 &2. Spring term RHSE curriculum interrupted - restart with 'Healthy Me' in March 21	2 - Low	2 - Low	LOW	Teachers	03-Jul			
Online or home learning may need to continue for some pupils, running alongside return to school for other pupils. Plan this for contingency if a second wave or a local outbreak occurs and necessitates school closure	Children	Impact on Pupil progress	Portal up and running	3 - Medium	3 - Medium	MEDIUM	• Make sure teacher workload is managed well Where a class, group or small number of pupils need to self-isolate, or there is a local lockdown requiring pupils to remain at home, schools are expected to have the capacity to offer immediate remote education. Schools are expected to consider how to continue to improve the quality of their existing offer and have a strong contingency plan in place for remote education provision by the end of September20. This planning will be particularly important to support a scenario in which the logistical challenges of remote provision are greatest, for example where large numbers of pupils are required to remain at home[Tier 4 response] In developing these contingency plans, we expect schools to follow the detailed expectations set out in section 5 of the guidance released on July 2. Schools are expected to consider these expectations in relation to the pupils' age, stage of development and/or special educational needs, for example where this would place significant demands on parents' help or support. Schools are expected to avoid an over-reliance on long-term projects or internet research activities. The government made a temporary continuity direction in the autumn term, to give additional clarity to schools, pupils and parents as to what remote education should be provided- see remote learning plan on website.Woodside will use Google classroom and Tapestry as platforms to deliver remote learning. Resources from oak Academy may be used where they fit with school MTPs. Live lessons started in Feb21.	3 - Medium	3 - Medium	MEDIUM	BDMAT?	Sept			
Specific subjects where the risk of passing oninfection could be higher eg. Sport, music	Children	Impact on braod and ambitious curriculum	PE outside , no music	3 - Medium	4 - High	MEDIUM	No contact sport. PE to take place outside when possible & the equipment to be scupulously cleaned between bubble use. The hall can be used if necessary but must be well ventilated. No singing Autumn term and first half of Spr 21.Music will restart in the summer term in well ventilated hall.Singing during CW can take place from Nov 20 but children must not face each other.No peripatetic music lessons. No french for autumn to free up time for catch up and reduce staff mixing across bubbles - this will re start for summer term21.								
Ofsted inspections	All		None	4 - High	4 - High	HIGH	No routine inspections in Autumn or Spring terms. Monitoring visits to random sample of school to look at provision for catchup.	3 - Medium	4 - High	MEDIUM	AHS	01-Jun			
Catch up	Children	Impact on progress	None	5 - Very high	4 - High	HIGH	Schools will receive catch up funding in autumn term.This will be used to enable individuals/small groups to receive additional support. DFE National tutoring Programme may deliver tuition to most disadvantaged children to prevent the gap widening. Autumn term support implemented for Y1,2,3 &5. Following Aut assessment key support moves to writing and to Y2,4,5 from Jan 21. NELI training and implementation to start in Jan 21 for some reception children.Following March 21 NFER and Salford reading tests assessment ,further intervention will be initiated.	4 - High	3 - Medium	MEDIUM	AHS	1/6			

END OF TABLE - DO NOT ENTER INFO BELOW HERE

3 - Safeguarding Specifics to be aware of: CSE, county lines, contextual issues, impact of domestic violence, strains on families that could lead to an increase in levels of abuse, neglect due to financial constraints (particularly for disadvantaged pupils and low-income families)

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				LOW (1 - 4)	MEDIUM (5 - 12)	HIGH (13-25)	OVERALL	1 - Very low	2 - Low	3 - Medium	4 - High	5 - Very high			
				0	2	4	13.67 HIGH	1	0	4	1	0	5		
				FUTURE:				FUTURE:							
				LOW (1 - 4)	MEDIUM (5 - 12)	HIGH (13-25)	OVERALL	1 - Very low	2 - Low	3 - Medium	4 - High	5 - Very high			
				0	5	1	8.67 MEDIUM	1	3	2	0	0	2		
				Formulas Don't delete				Formulas Don't delete							
Description of the risk / Hazard / Challenge	Who is at risk of harm	How would these groups be harmed?	What <u>EXISTING</u> controls or mitigations are in place today?	Considering existing controls / mitigations, please assess <u>CURRENT</u> Risk Level (1 - 5) Likelihood / prevalence of risk occurringSeverity of Risk if it occurs		OVERALL CURRENT RISK level 1 - 25 (fills automatically)	What <u>FURTHER</u> actions will you take to control / mitigate the risk?	Following completion of further actions, please estimate <u>EXPECTED</u> risk level (1 - 5) Likelihood / prevalence of risk occurringSeverity of Risk if it occurs		OVERALL FUTURE RISK level 1 - 25 (fills automatically)	Assigned person to complete further actions	Planned / Actual Completion date	RAG Status of Further Actions	Comments / Notes	Links to relevant guidance / documents / sources of support
School staff are not aware of safeguarding incidents that occurred during the school closure	Children	Unsafe in school as staff not fully aware of circumstances	None	3 - Medium	5 - Very high	HIGH	• DSLs maintain contact with social workers/keyworkers of pupils with CP Plans, CIN Plans and Early Help Plans • Any developments during lockdown are recorded on the system • Ensure that school information is up-to-date – safeguarding leads at LAs to send DSLs information in relation to new referrals as a matter of urgency • Ensure any guidance issued re safeguarding is followed . Weekly online meetings set up between both DSLs and information cascaded to staff where necessary	2 - Low	4 - High	MEDIUM	AHS	22-May			
Pupils may have suffered forms of abuse during lockdown and they have not had the opportunity to disclose these to anyone	Children	Pupil welfare	Regular contact between school and home	3 - Medium	5 - Very high	HIGH	• Ensure that there are opportunities for whole class Jigsaw lessons/circle times/discussions, group activities and one-to-one discussions (if required) for pupils to share feelings/ anxieties/thoughts in a safe manner (this will be of benefit to all pupils) • Pastoral team set up (VS,EB,SD,HK) - there may be a spike in disclosures when pupils return Individuals may need to work with an adult outside their bubble- strict hygiene to be enforced	3 - Medium	5 - Very high	HIGH	Teaching staff	01-Jun			
Some parents may choose to home educate rather than have their children return to schools.	Children	Negative impact on pupil progress	Home learning packs and work on portal	4 - High	5 - Very high	HIGH	• Talk to parents about the reasons for their decision. Provide information about the protective measures in place in school. Risk assessment shared and regularly updated on school website. • Provide information to parents about how the curriculum will be adapted if necessary to address pupils' needs post-COVID -19. • Alert the local authority & BDMAT	3 - Medium	4 - High	MEDIUM	AHS	22-May			
Attendance	Children	Risk from no education	Liaison with parents	3 - Medium	5 - Very high	HIGH	HT and pastoral team to liaise closely with parents to encourage return to school, share risk assessment, Communication with parents prior to Sept to	2 - Low	3 - Medium	MEDIUM	Admin	01-Jun			
Shielding pupils	Children	Lack of education	Currently able to shield and distance learning in place	1 - Very low	5 - Very high	MEDIUM	Where children fail to attend school as parents are following clinical and/or public health advice, absence will not be penalised. If parents of pupils with significant risk factors are concerned, we recommend schools discuss their concerns and provide reassurance of the measures they are putting in place to reduce the risk in school. Schools should be clear with parents that pupils of compulsory school age must be in school unless a statutory reason applies (for example, the pupil has been granted a leave of absence, is unable to attend because of sickness, is absent for a necessary religious observance etc).	1 - Very low	5 - Very high	MEDIUM	Admin & HT	01-Sep			
DSL capacity to meet potential increased demand	Children and DSL	Impact on mental health and wellbeing	Currently two DSLs	3 - Medium	4 - High	MEDIUM	HT will need to allocate more time in first few weeks (Sept 20 and March 21) to deal with issues, use pastoral team support where appropriate and some of SENCO time may be used for DSL	2 - Low	3 - Medium	MEDIUM	AHS & EB	01-Sep			

4 - Pupils with SEND (including medical needs)

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RISK OVERALL

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0	6	3	12.33
			HIGH

FUTURE:

LOW (1 - 4)	MEDIUM (5 - 12)	HIGH (13-25)	OVERALL
2	7	0	7.78 MEDIUM

RISK BREAKDOWN

CURRENT:

1 - Very low	2 - Low	3 - Medium	4 - High	5 - Very high
0	3	3	2	1
0	0	3	4	2

FUTURE:

1 - Very low	2 - Low	3 - Medium	4 - High	5 - Very high
1	2	4	2	0
0	2	7	0	0

END OF TABLE - DO NOT ENTER INFO BELOW HERE

NOTES

RISK OVERALL

RISK BREAKDOWN

- CURRENT:**

FUTURE:

CURRENT:

Likelihood
Severity

1 - Very low	2 - Low	3 - Medium	4 - High	5 - Very high
0	2	1	3	1
0	1	6	0	0

[illegible]

[illegible]

6 - Hygiene / Cleanliness and Health & Safety

NOTES				RISK OVERALL						RISK BREAKDOWN																	
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				1		6		2		11.22						0		2		6		1		0			
										MEDIUM						0		1		2		4		2			
				FUTURE:						FUTURE:																	
LOW (1 - 4)		MEDIUM (5 - 12)		HIGH (13-25)		OVERALL		Likelihood		Severity		1 - Very low		2 - Low		3 - Medium		4 - High		5 - Very high							
2		7		0		6.33						1		3		5		0		0							
						MEDIUM						1		2		5		1		0							
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Maintaining regular levels of hand washing/hygiene	Children and staff	Risk of infection	Soap and hand sanitiser available	3 - Medium	5 - Very high	HIGH	• Pupils to wash their hands as soon as they enter the school building with regular hand washing/hand sanitising opportunities (20 seconds) to be timetabled into daily routines – ensure there are adequate supplies of soap, hand towels and hand sanitiser. Hand sanitiser to be available for members of staff and for visitors to school.	3 - Medium	3 - Medium	MEDIUM	AHS	01-Jun	Green		National guidance Local – supplies of hand gel												
When pupils sneeze or cough they will spread germs/bacteria, especially younger pupils/children	Children and staff	Risk of infection	Reminders given prior to March 20th but will need to continue with these reminders	3 - Medium	4 - High	MEDIUM	• Educate children about the need to cough/sneeze into a tissue or their elbow – dispose of tissue in a bin and wash hands for 20 seconds. Tissues available in each classroom used. Posters displayed around school and regularly changed to maintain impact . BDMAT boards on gates as reminders (Sept 20 and March 21)	3 - Medium	3 - Medium	MEDIUM	AHS	01-Jun	Green		National guidance Local – consistent messages, frequent reminders through social media												
Keeping the school clean to a higher level of cleanliness	Children and staff	Risk of infection	School cleaned to a high standard	3 - Medium	4 - High	MEDIUM	Introduce enhanced cleaning, including cleaning frequently touched surfaces often using standard products, such as detergents and bleach Cleaning schedule in place that ensures cleaning is generally enhanced and includes: more frequent cleaning of rooms / shared areas that are used by different groups/ frequently touched surfaces being cleaned more often than normal (extra clean morning and lunchtime). Chromebooks wiped down after use - before charging or different bubble use. Different groups don't need to be allocated their own toilet blocks, but toilets will need to be cleaned regularly and pupils must be encouraged to close the lid - where there is one-before flushing and clean their hands thoroughly after using the toilet. Extra toilet clean at lunchtime. School adheres to Public Health England- revised guidance for cleaning non-healthcare settings for Covid19.	2 - Low	3 - Medium	MEDIUM	Cleaners	June	Green		National guidance Local – supplies of wipes, consistent messages to cleaners and caretakers.												
What if there are a shortage of cleaners due to self-isolation or illness?	Children and staff	Risk of infection	One cleaner shielding	3 - Medium	3 - Medium	MEDIUM	• AHS to identify if this is the case • Individual cleaners may be able to extend their hours or work more flexibly if other cleaners are absent (eg working before and after school operating hours) Additional cleaning to take place after lunch - door handles, switches and an additional clean of children toilet areas.	2 - Low	3 - Medium	MEDIUM	AHS	01-Jun	Green		National guidance Local H&S guidance												
How can schools limit the 'surfaces' that are shared between home and school?	Children and staff	Risk of infection	none	4 - High	5 - Very high	HIGH	• As far as possible- correspondence out of school to be uploaded to the website and correspondence into school to come via a phone call or email • All monetary transactions to be done via bank transfer whenever possible. Children to only bring minimal items to school (school to provide all equipment) Packed lunches need to be in disposable bags/clearly labelled rigid boxes where possible. Books can be taken home and homework can be completed. Homework to move onto Google classroom where possible.	3 - Medium	3 - Medium	MEDIUM	AHS	01-Jun	Green														
Face coverings	Children and staff		None	2 - Low	2 - Low	LOW	If staff/children come to school wearing face masks they must store them in a plastic bag until the end of the day. Hands must be washed after removing the mask. Current guidance states that children are not required to wear masks in primary school settings.	2 - Low	1 - Very low	LOW	AHS & staff	01-Sep	Green														
Shared equipment	Children and staff	Risk of infection	Limiting of shared resources	3 - Medium	3 - Medium	MEDIUM	For individual and very frequently used equipment, such as pencils and pens, staff and pupils will have their own items that are not shared. Classroom based resources, such as books and games, can be used and shared within the bubble; these should be cleaned regularly, along with all frequently touched surfaces. Resources that are shared between classes or bubbles, such as sports, chromebooks , art and science equipment should be cleaned frequently and meticulously and always between bubbles, or rotated to allow them to be left unused and out of reach for a period of 48 hours (72 hours for plastics) between use by different bubbles.	3 - Medium	2 - Low	MEDIUM	Staff	01-Sep	Green														
Potential issue with disposal of additional blue roll/tissues	Children and staff	Risk of infection	Bins in classroom	3 - Medium	4 - High	MEDIUM	Audit bin use w/c 13.7 and larger classroom bins ordered 13/7. Larger bins ordered in readiness for September for all classrooms.	3 - Medium	2 - Low	MEDIUM	JT	20-Jul	Green														
Children lining up in the CarPark	Children and staff	Risk of accident	None	2 - Low	4 - High	MEDIUM	Move cars to ring area only or outside on the turning circle. Paint spots on tarmac so that children know where to stand to line up in the mornings from Sept 20. March 21 - KS2 children to have allotted times for start of the day but make their own way into school. Adult out on duty to receive children from the gate.	1 - Very low	4 - High	LOW	AHS	16.9.20	Green														

END OF TABLE - DO NOT ENTER INFO BELOW HERE															

NOTES	RISK OVERALL	RISK BREAKDOWN
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RISK BREAKDOWN

- | 1 - Very low | 2 - Low | 3 - Medium | 4 - High | 5 - Very high |
|--------------|----------|------------|----------|---------------|
| 3 | 1 | 4 | 0 | 0 |
| 1 | 1 | 3 | 3 | 0 |

	Likelihood	Severity
1. The company's financial performance is declining.	High	Medium
2. The company's market share is decreasing.	Medium	High
3. The company's customer satisfaction is low.	Medium	Medium
4. The company's employee morale is low.	Low	Low
5. The company's reputation is damaged.	High	High

[illegible]

[illegible]

8 - Transition

NOTES

- All pre-populated risks / solutions are suggestions only. Please amend / add to for your setting
- All identified risks must have Current and Future risk scores completed
- Do not delete data in columns I or M as these are formulas
- Do not add rows as the formulas will not be included
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- There are blank rows added at the bottom to add additional risks in
- The Overall Risk analysis provides a count of all overall risk levels currently and following mitigating actions
- The Risk breakdown analysis provides a count of all individual risk likelihood / severity scores currently and following mitigating actions

RISK OVERALL

CURRENT:

LOW (1 - 4)	MEDIUM (5 - 12)	HIGH (13-25)	OVERALL
0	2	2	15.00
			HIGH

FUTURE:

LOW (1 - 4)	MEDIUM (5 - 12)	HIGH (13-25)	OVERALL
0	4	0	9.50 MEDIUM

RISK BREAKDOWN

CURRENT:

1 - Very low	2 - Low	3 - Medium	4 - High	5 - Very high
0	0	2	1	1
0	0	0	4	0

FUTURE:

1 - Very low	2 - Low	3 - Medium	4 - High	5 - Very high
0	0	3	1	0
0	1	2	1	0

[illegible]

NOTES	RISK OVERALL	RISK BREAKDOWN
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RISK OVERALL

RISK BREAKDOWN

- CURRENT:**

FUTURE:

	Likelihood	Severity
1. The company's financial performance is declining.	High	Medium
2. The company's market share is decreasing.	Medium	High
3. The company's customer satisfaction is low.	Medium	Medium
4. The company's employee morale is low.	Low	Low
5. The company's reputation is damaged.	High	High

CURRENT:

	Likelihood	Severity
1. The company's financial performance is declining.	High	Medium
2. The company's market share is decreasing.	Medium	High
3. The company's customer satisfaction is low.	Medium	Medium
4. The company's employee morale is low.	Low	Low
5. The company's reputation is damaged.	High	High

FUTURE:

1 - Very low	2 - Low	3 - Medium	4 - High	5 - Very high
0	2	1	0	0
0	2	1	0	0

END OF TABLE - DO NOT ENTER INFO BELOW HERE

NOTES	RISK OVERALL	RISK BREAKDOWN
-------	--------------	----------------

RISK BREAKDOWN

- | 1 - Very low | 2 - Low | 3 - Medium | 4 - High | 5 - Very high |
|--------------|---------|------------|----------|---------------|
| 1 | 4 | 1 | 1 | 0 |
| 1 | 1 | 2 | 2 | 0 |

	Likelihood	Severity
1. The company's financial performance is declining.	High	Medium
2. The company's market share is decreasing.	Medium	High
3. The company's customer satisfaction is low.	Medium	Medium
4. The company's employee morale is low.	Low	Low
5. The company's reputation is damaged.	High	High

[illegible]

END OF TABLE - DO NOT ENTER INFO BELOW HERE

NOTES	RISK OVERALL	RISK BREAKDOWN
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RISK OVERALL

RISK BREAKDOWN

- CURRENT:**

FUTURE:

CURRENT:

FUTURE:

	Likelihood	Severity
1. The company's financial performance is declining.	High	Medium
2. The company's market share is decreasing.	Medium	High
3. The company's customer satisfaction is low.	Medium	Medium
4. The company's employee morale is low.	Low	Low
5. The company's reputation is damaged.	High	High

Likelihood
Severity

END OF TABLE - DO NOT ENTER INFO BELOW HERE									
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NOTES

- CURRENT:**

FUTURE:

RISK OVERALL

RISK BREAKDOWN

CURRENT:

	Likelihood	Severity
1. The company's financial performance is declining.	High	Medium
2. The company's market share is decreasing.	Medium	High
3. The company's customer satisfaction is low.	Medium	Medium
4. The company's employee morale is low.	Low	Low
5. The company's reputation is damaged.	High	High

FUTURE:

	Likelihood	Severity
1. The company's financial statements are misstated, leading to a loss of investor confidence and a significant drop in stock price.	High	High
2. A major data breach occurs, compromising sensitive customer information and damaging the company's reputation.	Medium	High
3. A key executive is abruptly resigns, causing uncertainty and disruption within the organization.	Medium	Medium
4. A natural disaster strikes the company's primary manufacturing facility, halting production and supply chain.	Low	High
5. A competitor launches a disruptive new product, threatening the company's market share and revenue.	Medium	Medium
6. A major supplier fails to deliver critical components, causing production delays and increased costs.	Low	Medium
7. A new government regulation is implemented, imposing significant additional costs on the company's operations.	Low	Medium
8. A cyber attack targets the company's IT infrastructure, disrupting operations and potentially stealing intellectual property.	Medium	Medium
9. A major environmental incident occurs at the company's facility, leading to costly cleanup and reputational damage.	Low	High
10. A key patent expires, allowing competitors to enter the market with similar products.	Low	Medium

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CURRENT:

LOW (1 - 4)	MEDIUM (5 - 12)	HIGH (13-25)	OVERALL
0	2	5	14.29
			HIGH

OVERALL

LOW (1-4)	MEDIUM (5-12)	HIGH (13-25)	OVERALL
0	7	0	8.57 MEDIUM

CURRENT:

1 - Very low	2 - Low	3 - Medium	4 - High	5 - Very high
0	0	3	4	0
0	0	1	5	1

	1 - Very low	2 - Low	3 - Medium	4 - High	5 - Very high
Likelihood	0	0	5	2	0
Severity	0	3	4	0	0

[illegible]

[illegible]